

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL BOARD MEETING**

May 29, 2024

The Mesalands Community College Board of Trustees met in special session on Wednesday, May 29, 2024, at 3:00 p.m. in the Conference room 606, Building “G” in Tucumcari, New Mexico.

CALL TO ORDER

Mr. Richard Primrose, Chair, called the meeting to order at 3:12 p.m.

Pledge to the flag:

Recited was the Pledge of Allegiance and the New Mexico Flag was saluted.

ROLL CALL

The following Board members were present: Mr. Richard Primrose, Ms. Teresa Stephenson, Mr. Tom Sidwell, Mr. Jimmy Sandoval, and Mr. Phillip Box.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of the Summer Hearings Capital Projects Proposal
- 3) Approval to Adjourn the meeting

APPROVAL OF AGENDA – ACTION

ACTION – Mr. Box made a motion to approve the agenda as presented in Exhibit 1, with the correction under the Announcements; June 18 is the next Board meeting. Mr. Sidwell seconded the motion. A roll call vote was taken with members voting: Ms. Stephenson, yes; Mr. Sidwell, yes; Mr. Sandoval, yes; Mr. Box, yes; and Mr. Primrose, yes. The motion carried.

▪ **Mr. Mark A. Martinez, Executive Director of Operations and Procurement**

A. Summer Hearings Capital Projects Proposal (Exhibit 2) – ACTION

- Thank you all for coming to this special Board meeting
- We are needing to have our Capital Projects Proposal approved by the Board, then Dr. Moss and I will present this in August at Hobbs, NM.
- This is for Critical Infrastructure, a continuation of last year’s projects, for \$500,000.
- We will request the match be waived, if they do not waive it, we can decide to not accept it.
- Building A: roof replacement over the Library
- Building A: Replace the big windows and flooring in the Library

- Building A: Correct drainage issues by the Library
- Building A: Patch exterior stucco on northside of building A by the courtyard
- Building E: Some of the work that was not covered by the insurance, stucco work on the westside, gutter work, replacement of westside fans.
- Our current project will be completed by the end of June.
- The Dinosaur museum roof is only eligible for a certain percentage of the cost.
 - Mr. Primrose – Our ICIP says we could use up to \$990,000, can we use the full amount of \$990,000 instead of \$500,000?
 - We will need to get updated quotes for the projects, which will be more.
 - If this is approved through HED, we will have up to four years to complete the projects, with a minimum of 5% of the projects completed within the first six months.

ACTION – Mr. Box made a motion to approve the Summer Hearings Capital Project proposal as presented in Exhibit 2 for the full ICIP amount of \$990,000. Mr. Sandoval seconded the motion. A roll call vote was taken with members voting: Mr. Sidwell, yes; Mr. Sandoval, yes; Mr. Box, yes; Mr. Primrose, yes; and Ms. Stephenson, yes. The motion carried.

ANNOUNCEMENTS

A. Tuesday, June 18, 2024, Mesalands Community College Board of Trustees Regular Board Meeting at 5:30 p.m. in Building “G”- Room 606.

ADJOURN – ACTION

ACTION Mr. Primrose stated if there was no further business, he would entertain a motion to adjourn the meeting. Mr. Sidwell made the motion to adjourn the meeting. Ms. Stephenson seconded the motion. A roll call vote was taken with members voting: Mr. Primrose, yes; Ms. Stephenson, yes; Mr. Sidwell, yes; Mr. Sandoval, yes; and Mr. Box, yes. The meeting was adjourned at 3:38 p.m.

[signature on original]

Richard D. Primrose
Chair

[signature on original]

Thomas Sidwell
Secretary/Clerk